

# Curriculum Vitae

## BIKASH MAGAIYA



### Personal Details:

Name : BIKASH MAGAIYA  
Parents : Rajesh Magaiya & Gyanu Magaiya  
Date of Birth : October 22<sup>nd</sup> 1987.  
Marital Status : Single  
Gender : Male  
Address : 153-Bhuwaneshwori Marga-1, Jayabageshwori, Ward No. 8, KTM.  
Contact Number : +977 – 980-10-24527[980-10-Bikas] (Cell), 01 – 4486680 (Res)  
E mail : mail@mebikash.info  
Website : www.mebikash.info

### Academic Qualification :

<i>YEAR</i>	<i>CERTIFICATE</i>	<i>INSTITUTION</i>
2060	S.L.C	Young Hearts Boarding High School
2062	+2 (Science)	Kathmandu Valley Higher Sec. School (Campion Association)
2065	+2 (Management)	Kathmandu Higher Sec. School +2 (Chahana Foundation)
2066 [Current]	B.C.A	College of Information Technology & Engineering (CITE)

### Additional Qualifications & Trainings:

Basic Course from **Himalayan Kingdom,**

**Graphics Diploma** from Rajdhani Int. Computer Academy

**Hardware & Networking** from Rajdhani Int. Computer Academy.

**Advance PHP** from Semicolon Developers Network (P) Ltd.

**FM TECHNICIAN** from Times FM 90.6 MHz

**FM INTERNSHIP** in Marketing from Times FM 90.6 MHz

**FM GROOMING** in marketing from Capital FM 92.4 MHz

**Arthalaya School of Entrepreneur and Economy** organized by Samriddh the prosperity Foundation.

3 Days **Banking Training** organized by IBCN (Institute of Banking and consultancy Nepal).

## **Work Experience:**

Lalitpur 1 Year (IT Manager) – *Currently working here*  
With **Lucky HR Solution (P) Ltd.**

Duties and Responsibilities:

- Design & maintenance of official websites.
- Handling office system & software
- Providing necessary trainings
- Social media marketing.
- Network Management.
- System Management.
- Event Co-ordination.

Kathmandu 3 Months (IT Manager)  
With **Rise Global (P) Ltd.**

Duties and Responsibilities:

- Design & maintenance of various websites.
- SEO Optimization.
- Facebook Marketing.
- Online Audio Streaming of “www.thamelfm.com”
- Network Management.
- Bulk SMS Management.
- Event Co-ordination.

Kathmandu 3 Months (IT Manager)  
With **International Legal Solutions (P) Ltd.**

Duties and Responsibilities:

- Design & maintenance of various websites.
- SEO Optimization.
- Facebook Marketing.
- Customer web support.
- End-user training and support of the CMS.

**President on Rotaract club of Balaju.**  
**For the year of 2011/2012**

Duties and Responsibilities:

- To lead the Club, and defend & represent the views of the club and the board.
- To ensure the Club’s activities and projects are successfully promoted and completed.
- Maintain Club Operations and establish meeting schedules and calendar events.
- Maintaining and Building Relationship with National and International Clubs.
- Identify member’s skills & interests and put them to work in different projects.
- To set the example – be the “BEST” member.

Kathmandu 3 years (Production Manager)  
With **eXtreme Generation (P) Ltd.**

Duties and Responsibilities:

- Concept Creation Management [CCM]
- Software Development.
- Web Hosting.
- Domain Registration.
- Web Designing.
- Web Space.
- Graphic Designing.
- Printing and Press.

Kathmandu 3 Months (Business Executive)  
With **Capital Fm 92.4 MHz**

Duties and responsibilities:

- Marketing.
- Visit for costumer.
- Public relation.
- Dealing with client.
- Searching for new costumer.
- Making new schemes to attract advertisers.

Kathmandu 3 Months (Marketing officer)  
With **Times FM 90.6 MHz**

Duties and responsibilities:

- Marketing.
- Visit for costumer.
- Public relation.
- Dealing with client.
- Searching for new costumer.
- Making new schemes to attract advertisers.

Kathmandu 3years (Technician)  
With **Times FM 90.6 MHz**

Duties and Responsibilities:

- Advt. production
- Recording integration
- Sound editing
- Online and radio broad-casting

**Languages Known:**

English	: Well Command over Speaking, Writing and Reading.
Hindi/Nepali	: Fluent in Speaking, Writing, and Reading.
Newari	: Well Command over Speaking, Knowledge on Writing and Reading <i>Ranjana Leepi</i> .

**Presently available in Jayabageshwori, Kathmandu**

I hereby declare that the above information furnished is true and correct to my knowledge and belief.